



## Mandatory Government Check-In

**Welcome to Southern Methodist University!** All new incoming international students are **required** to complete a government check-in through DocuSign with International Student and Scholar Services. You must be in Dallas to successfully complete the government document check-in. This serves to inform the government that you have arrived in the U.S. with the plan to attend SMU.

### Documents Needed:

- I-20 or DS-2019 document (must be signed by you in ink, we cannot accept electronic signatures)
- Passport with F1 or J1 Visa
- I-94 arrival card (<https://i94.cbp.dhs.gov/I94/#/recent-search>)
- Completed International Student Compliance canvas course (screenshot of the grades page)
  - Before your arrival, complete the **International Student Compliance Course**, which can be found on your SMU Canvas page: [smu.instructure.com](https://smu.instructure.com). Please log-in using your SMU ID Number and password. If you are not able to view the course after logging into your Canvas account, please contact the International Student & Scholar Services Office at [iss@smu.edu](mailto:iss@smu.edu).
  - A step-by-step government check-in tutorial can be found in the compliance course
- All papers you received at the port of entry
- SMU ID card

### Be prepared with the following information:

- Your U.S. residence address (address where you are physically living in the U.S.). The Department of Homeland Security will not accept P.O. Box address.
- Emergency Contact Information (Name, email, phone number, full mailing address)
- Dependent F2 or J2 I-20/DS 2019, Visa, Passport, I-94 (*if applicable*)
- Copy of Health Insurance Compliance Form (*J visa holders only*)

**Failure to check-in with ISSS will jeopardize your immigration status. You must complete the document check-in to remain in compliance with the U.S. Government requirements.**

**Complete your check-in at:**

**<https://tinyurl.com/ISSSgovtcheckin>**